

Issue date: Tuesday 31st May 2016

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Parish Clerk



For Information: District and County Ward Members, Press and Public.

19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Broadclyst Parish Council Annual meeting

Press and Public are welcome to attend.

This is notification of an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 6th June 2016** at **19:00hrs** in the **Green Room, Victory Hall, Broadclyst** for the purpose of transacting the following business:

AGENDA

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NB: There will be no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

16/102 APOLOGIES

To resolve to accept apologies for absence

16/103 DISCLOSABLE PECUNIARY INTEREST

To receive Declarations of Interest not currently on Councillors’ ROIs and receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda.

16/104 APPROVAL OF MINUTES

To receive and resolve to approve as a correct record the minutes of the Parish Council meeting held on 3rd May 2016 and Extraordinary Meeting on Monday 23rd May 2016.

Standing Orders will be suspended:

16/105 FAB ELECTRICITY PROJECT

Council welcomes Chris Jenner, representative of the FAB Project (French-Alderney-Britain), who will be giving a presentation on the joint initiative to link French and British national electricity grids via Alderney with two pairs of underground / under seabed cables.

16/106 DISTRICT COUNCIL REPORTS

To receive a report from District Ward members Cllr Pepper and Cllr Hale

16/107 COUNTY REPORTS

To receive a report from County Ward member Cllr Bowden

16/108 NATIONAL TRUST REPORT

To receive a report from the National Trust

16/109 POLICE REPORT

To receive the Police report for May 2016

16/110 PUBLIC QUESTIONS

For Public question time on items on this Agenda (for no longer than 15 minutes if required)

The meeting will reconvene under Standing Orders

16/111 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

16/112 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report for May 2016 and to resolve to action any matter contained within as necessary

ii. Slurry contamination report

To receive a report regarding concerns which have been raised regarding slurry contamination of watercourses and to resolve what, if any, action(s) the Council can take in response.

iii. VIEW report

To receive a report following the VIEW (Voice In Evolving Westclyst) community information event on 24th May 2016

16/113 FINANCE

i. Bank Reconciliation

To receive and resolve to approve the bank reconciliation for April 2016

ii. Payment Schedule for May 2016

To resolve to approve the list of payments made for May 2016

iii. Banking

To review and confirm that changes of bank signatories have been actioned.

iv. Community grant application

To receive an application from Broadclyst VIP's for £500 towards costs of a Youth project which will enable young members to gain their emergency first aid at work qualification.

v. Audit

To note that the required paperwork has been submitted to the external auditor and to note that the period of electors rights has been published as 3rd June to 15th July 2016

16/114 PLANNING

i. Planning Decisions:

To note the following planning decisions made by the Local Planning Authority in May 16:

| Application ref: | Location: | Proposal: | Link: |
|-------------------------|--|---|--------------|
| 16/0662/FUL | Solar Farm North East Of Crannaford House Broadclyst EX5 3BG | Retention of waterless composting toilet and weather data monitoring aerial | Approved |

ii. Appeal decisions April 16:

To note there have been no appeal decisions announced in April 2016

iii. Planning Comment

To note the Council submitted its comment to the Local Planning Authority following its extraordinary public meeting on 23rd May 2016.

iv. Validated applications:

To discuss the following validated planning applications (and any consultations received between publishing of this Agenda and the meeting.

Planning applications can be viewed on the East Devon District Council's Planning Portal.

| Application ref: | Location: | Proposal with link |
|-------------------------|--|---|
| 16/0789/LBC | Higher Willyards Broadclyst Exeter EX5 3DB | Retention of, and amendments to, existing replacement sunroom extension |

16/115 CORRESPONDENCE

- i. To receive the May 2016 correspondence list
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

16/116 AGENDA 4th JULY 2016

To note Agenda Items for 4th July 2016.

Dates for forthcoming meetings this month:

16/118 CLOSE OF MEETING

To close the meeting

Dated this 31st day of May 2016

Angie Hurren

Broadclyst Parish Council Clerk

Disclosable pecuniary interests*

You must declare the nature of any Disclosable pecuniary interests. [Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners]. You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. [For example, 'I have a Disclosable pecuniary interest because this planning application is made by my husband's employer'.]

If your interest is a Disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the Clerk in advance on 07532 286713

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.