

Issue date: Wednesday 25th March 2015

Contact number: 07532 286713

E-mail: clerk@broadclyst.org

Mrs. Angie Hurren

Parish Clerk

For Information: County Ward Member, Press and Public.

Full Council meeting

Tuesday 7th April 2015

19:00hrs

Green Room, Victory Hall, Broadclyst

Press and public are welcome to attend.

There will be a Full Council meeting of Broadclyst Parish Council for the purpose of transacting the following business:

AGENDA

There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

15/51 APOLOGIES

To resolve to accept apologies for absence

15/52 DISCLOSABLE PECUNIARY INTEREST

To receive Declarations of interest not currently on Councillors' ROIs and receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda

15/53 MINUTES

To receive and resolve to approve as a correct record the minutes of the Parish Council meeting held on 2 March 2015

Standing Orders will be suspended:

15/54 POLICE REPORT

To receive the Police report

15/55 COUNTY REPORTS

To receive a report from County Ward member Cllr Bowden

15/56 NATIONAL TRUST REPORT

To receive a report from the National Trust

15/57 CRANBROOK REPORT

To receive the Community Leaders Group update on developments in Cranbrook.

To receive a report from CHIC

15/58 TRAFFIC GROUP UPDATE

- i. To note the Minutes from the Traffic Group meeting which was held on 25th March 2015,
- ii. To receive notes summarising the group's meeting with Peninsular road safety partnership on 20th March 2015

15/59 PUBLIC QUESTIONS

For Public question time on items on this Agenda - adjournment for 15 minutes if required

The meeting will reconvene with Standing Orders

15/60 ACCEPTANCE OF REPORTS

To action any matters arising from any of the public/stakeholder reports received this evening of applicable.

15/61 CLERKS REPORTS

To receive the following Clerks Reports:

- i. Clerks report**
- ii. Section 106**
To receive an end of year summary on delivery of projects which have been funded from S106 (developers community contribution) monies.
- iii. 3D Parish Together project.**
To receive a report on the outcome of an application which was submitted to the PT fund to deliver a youth community-based project which teaches life-skills and leads to a formal qualification
- iv. Cranbrook Medical Transport Scheme**
To receive the dissolution report on the Fund, to note the closing balance of £2,512.20 as at 31st March 2015, to formally dissolve the Scheme, to note the closing balance has been transferred to the Cranbrook Community Fund following approval of the Clerks recommendation to the New Homes Bonus Panel, EDDC.
- v. Cranbrook Community Fund**
To receive the end of year report on the Fund, to note the closing balance as at 31st March 2015, including the Medical Transport transfer, stands at £3,843.88
- vi. HMRC end of year report**
To note payments made to HMRC in the 14/15 year
- vii. Boiler at Pavilions**
To receive a report regarding the central heating boiler at the Pavilions
- viii.** To action any matter contained within any of the above reports as necessary

15/62 FINANCE

i. **BANK RECONCILIATION**

To receive the bank reconciliations for February 2015 and up to 31st March 2015

ii. **FINANCIAL STATEMENT**

To receive the financial statement to 31st March 2015

To note that there are earmarked funds of:

£2,032.89 in respect of Neighbourhood Planning

£1000 for footpath works (DCC grant)

£1203.18 transferred following the dissolution of the Cranbrook Forum; to be held until such time it can be passed over to the Cranbrook Town Council.

iii. **ANNUAL ACCOUNTS**

To resolve to approve the accounts of the Council to 31st March 2015

It is recommended that the above documents be approved

iv. **Cheque List**

To resolve to approve the list of cheques raised for March 2015

15/63 PLANNING

a. **To note the following:**

i. **Planning decisions made in February and March 15:**

Ref. No: 15/0414/FUL	5 Hellings Gardens Broadclyst Exeter EX5 3DX	Construction of single storey rear extension (amendments to application number 14/2038/FUL to remove side extension and amended design of rear extension)	Approved (with conditions)
Ref. No: 15/0327/FUL	Sutherlake Broadclyst EX5 3BL	Construction of two storey and single storey extensions	Approved (with conditions)
Ref. No: 14/2968/VAR	Land Adjacent To 8 Shercroft Close (Plot 9) Broadclyst	Variation of condition 5 (plans condition) of application 07/1905/FUL to allow amendments to approved drawings	Approved (with conditions)
Ref. No: 14/0250/MOUT	Land Adjacent To Main Yard Lodge Trading Estate Broadclyst	Construction of 44 dwellings, including provision of access road and parking areas and laying out of recreational and amenity space, cycle path and flood bunding (Outline application seeking approval of details of access, layout and scale reserving details of appearance and landscaping).	Refused
Ref. No: 14/0048/V106	Exeter Science Park Clyst Honiton	Variation to the Section 106 Agreement accompanying the Science Park planning permission 09/1107/MOUT to modify the highway/transportation obligations.	Approved

ii. **Appeal decisions Feb/March 15:**

There were no appeal decisions announced in February or March 2015

For note: Application Ref: 12/0795/MOUT Land At Pinn Court Farm, Pinn Hill, Exeter EX1 3TG

Secretary of State has confirmed that he is minded to allow the appeal, subject to the submission of an amended Section 106 agreement to include habitat mitigation contributions.

iii. **To note the comment submitted to the Local Planning Authority following a meeting of the Planning Committee on 18th March 2015**

b. To discuss the following planning applications validated in February and March 15

- i. **15/0611/ADV Science Park Centre** Installation of fascia sign adjacent main entrance.
Closing date: 9th April 2015
- ii. **15/0728/ADV Cranbrook And Skypark Energy Centre** Construction hoardings in connection with Geopost plot (temporary period)
Closing date: 9th April 2015
- iii. **15/0641/ADV Danes Wood Car Park Broadclyst** Display of 2 no. information signs
Closing date: 2 April 2015
- iv. **15/0640/ADV Forest Gate Car Park Broadclyst** Display of 2 no. information signs
Closing date: 2 April 2015

15/64 CORRESPONDENCE

- i. To receive the correspondence list
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

15/65 ANNUAL PARISH MEETING

To note Council's Annual Parish Meeting will be held on Monday 13th April 2015.

15/66 AGENDA 18 MAY 2015

To note Agenda Items for 18th May 2015 (Council's Annual meeting)

15/67 CLOSE OF MEETING

To close the meeting

Dated this 26th day of March 2015

Angie Hurren

Broadclyst Parish Council Clerk

Disclosable pecuniary interests*

You must declare the nature of any Disclosable pecuniary interests. [Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners]. You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. [For example, 'I have a Disclosable pecuniary interest because this planning application is made by my husband's employer'.]

If your interest is a Disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will introduce and outline the Agenda item to be discussed. The public will then be able to speak on that matter only.

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the Clerk in advance on 07532 286713

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.