

Issue date: 28th January 2015
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Mrs. Angie Hurren
Parish Clerk

For Information: District and County Ward Members, Press and Public.



19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Full Council meeting

Monday 2nd February 2015

19:00hrs

Green Room, Victory Hall, Broadclyst

Press and public are welcome to attend.

This is notification that there will be a Full Council meeting of Broadclyst Parish Council for the purpose of transacting the following business:

AGENDA

There is 1 matter of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month:

15/

The Chairman will request Press and Public to leave the room while this item is discussed; all public recording equipment must be removed from the meeting room for this item.

15/18 APOLOGIES

To resolve to accept apologies for absence

15/19 DISCLOSABLE PECUNIARY INTEREST

To receive Declarations of interest not currently on Councillors' ROIs and receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda

15/20 MINUTES

To receive and resolve to approve as a correct record the minutes of the Parish Council meeting held on 1 December 2014

Standing Orders will be suspended:

15/21 POLICE REPORT

To receive the Police report

15/22 DISTRICT AND COUNTY REPORTS

To receive reports from District and County Ward members

15/23 NATIONAL TRUST REPORT

To receive report from the National Trust

15/24 CRANBROOK REPORT

To receive report on development in Cranbrook from CHIC

15/25 PUBLIC QUESTIONS

For Public question time on items on this Agenda - adjournment for 15 minutes if required

The meeting will reconvene with Standing Orders

15/26 CLERKS REPORTS

To receive the following Clerks Reports:

- i. Clerks report
- ii. Community leaders
- iii. Election report
- iv. SPMC minutes

and action any matter contained within as necessary

15/27 ACCEPTANCE OF REPORTS

To action any matters arising from any of the public/stakeholder reports received this evening of applicable.

15/28 FINANCE

i. Finance minutes

To receive for approval the minutes of the Finance committee which met on 21st January 2015.

ii. Cranbrook Community Fund Application – Cranbrook Cycling Club

To receive a CCF application from Cranbrook Cycling Club for a start-up grant of £500 to establish a toddler group in Cranbrook and to resolve to process the application accordingly.

iii. Cranbrook Community Fund Application – Cranbrook Badminton Club

To receive a CCF application from Cranbrook Cycling Club for a start-up grant of £500 to establish a toddler group in Cranbrook and to resolve to process the application accordingly.

iv. Broadclyst Community Fund – 1st Pinhoe Scouts

To receive an application from 1st Pinhoe Scout Group for a grant of £500 to install a semi-permanent visible safety barrier and to resolve to process the application accordingly.

v. Parish Together Projects

To resolve to submit the following two parish together applications:

- a. To work with Whimple, Poltimore, Rockbeare and Clyst Honiton to address the need for additional Lengthsman hours following DCC cutbacks
- b. To work with Rockbeare to offer an educational life-skills week event for young people.

The Closing date for applications is 13 February 2015

vi. Staff loans

To adopt model procedure for Staff Loans

The next item will take place under Part B conditions (exclusion of press and public) due to the confidential nature of the business to be conducted

vii. **Staff Loan application**

To receive an application from the Clerk for a staff loan against salary and to resolve to process the application in accordance with the adopted procedure.

The Chair will declare the part B session closed and invite members of press and public to re-join the meeting before proceeding with the next agenda item.

viii. **Cheque List**

To resolve to approve the list of cheques raised for January 2015

15/12 PLANNING

i. To note the following:

Planning decisions made in December 14 and January 15:

Ref. No: 14/2740/FUL	Beaumont Lodge Broadclyst Exeter EX5 3JH	Conversion of the existing garage into a granny annex.	Approved
Ref. No: 14/2520/FUL	Land Adjoining Clyst Honiton Sewage Pumping Station Clyst Honiton	Replacement public footbridge over River Clyst	Approved
Ref. No: 14/2415/LBC	Stable block and Clock tower Killerton	Renovation and repair of clock tower	Approved
Ref. No: 14/1886/FUL	Land South Of 37 Pinn Hill Exeter	Construction of 2 no dwellings with car ports and creation of new vehicular access	Approved
Ref. No: 14/2536/VAR	Land North East Of Crannaford House Broadclyst	Variation of Condition No.2 of Planning Permission of 13/2679/VAR	Approved

Appeal decisions made in Jan 15:

Ref: 14/00073/HH 34 Parkside Road Exeter EX1 3TN

Construction of hip to gable roof extensions and front dormer window and roof-lights to facilitate loft conversion

Status: Dismissed. Appeal type: Householder appeal. Decision: Appeal dismissed

Planning Enforcements under consideration in Jan 15

Appended summary

To discuss the following planning applications validated in Jan 15

- ii. 15/0061/FUL Higher Comberoy Farm, Broadclyst. EX5 3DN
Demolition of farm building and construction of cattle-shed and associated hard-standing (Comments by 6 Feb)
- iii. 15/0176/COU Littleshaw, Bluehayes, Broadclyst. EX5 3BA
Change of use of part of garden to site building for day care for dogs (Comments by: 16 Feb)

15/15 CORRESPONDENCE

To receive an email from the National Trust concerning the Killerton to Broadclyst Multi Use Trail - Horse-riding Access and to provide feedback as requested.

To action any other matters arising from the Correspondence list

15/16 AGENDA 2 March 2015

To note Agenda Items for 2nd March 2015

15/17 CLOSE OF MEETING

To close the meeting

Dated this 28th day of January 2015

Angie Hurren

Broadclyst Parish Council Clerk

Disclosable pecuniary interests*

You must declare the nature of any Disclosable pecuniary interests. [Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners]. You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. [For example, 'I have a Disclosable pecuniary interest because this planning application is made by my husband's employer'.]

If your interest is a Disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will introduce and outline the Agenda item to be discussed. The public will then be able to speak on that matter only.

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the Clerk in advance on 07532 286713

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.