

Issue date: Tuesday 29th September 2015

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Mrs. Angie Hurren

Parish Clerk

To: All Parish Council Members

For Information: District and County Ward Members, Press and Public.

Broadclyst Parish Council meeting

Press and public are welcome to attend.

This is notification that the next Ordinary Council meeting of Broadclyst Parish Council will be held on:

Monday 5th October 2015 at 19:00hrs in the Green Room, Victory Hall, Broadclyst

for the purpose of transacting the following business:

AGENDA

There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

15/158 APOLOGIES

To resolve to accept apologies for absence

15/159 DISCLOSABLE PECUNIARY INTEREST

To receive Declarations of Interest not currently on Councillors' ROIs and receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda.

15/160 MINUTES

To receive and resolve to approve as a correct record the minutes of the Parish Council meeting held on 7th September 2015

Standing Orders will be suspended:

15/161 POLICE REPORT

To receive the Police report

15/162 DISTRICT COUNCIL REPORTS

To receive a report from District Ward members Cllr Pepper and Cllr Hale.

15/163 COUNTY REPORTS

To receive a report from County Ward member Cllr Bowden

15/164 NATIONAL TRUST REPORT

To receive a report from the National Trust.

Phillip Smart, General manager of Killerton, will speak about the recent release of the "Prospectus for Killerton"

15/165 PUBLIC QUESTIONS

For Public question time on items on this Agenda - adjournment for 15 minutes if required

The meeting will reconvene with Standing Orders

15/166 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

15/167 CLERKS REPORT

To receive the Clerks Report for September 2015 and to resolve to action any matter contained within as necessary

15/168 FINANCE

i. **BANK REC**

To resolve to approve the Bank reconciliation for August 2015

ii. **PAYMENT SCHEDULE FOR SEPTEMBER 2015**

To resolve to approve the list of payments made for September 2015

iii. **BROADCLYST COMMUNITY FUND APPLICATION**

To receive an application from 1st Pinhoe Scouts to upgrade and 'child-proof' the noticeboards in the Scout hut and Officers report, to resolve to process the application accordingly.

15/169 COMMITTEE REPORTS

- i. To receive a report from the Traffic Committee meeting which was held on Tuesday 29th September
- ii. To receive a report from the COMMS Committee meeting which was held on Friday 2nd October 2015

15/170 PLANNING

a. **To note the following:**

i. **Planning decisions made in September 15:**

15/1895/FUL	Towhill Farm Westwood EX5 3DJ	New agricultural building to form a cow accommodation facility; creation of a below ground slurry store and bulk feed hopper	Approved
15/1721/FUL	Meadow View Endsleigh Crescent Clyst Honiton	Construction of single storey extension	Approved

15/1689/FUL	9 Oak Tree Close Broadclyst	Construction of first floor side extension (amendments to planning permission 14/2488/FUL) for the installation of clear glazed window to second floor gable wall	Approved
15/1558/FUL	Sunnymead Annexe Pinhoe	Retention of use of annex as separate dwelling in association with kennel business.	Approved
15/1461/MFUL	Exeter Science Park (Tithebarn Cluster Car Park & Access Road) Clyst Honiton	Construction of the Tithebarn Cluster car park (89 spaces) and access road including associated infrastructure.	Approved

ii. **Appeal decisions September 15:**

There were no appeal decisions announced in September 2015

b. To discuss the following planning applications validated in September 15

15/0736/FUL	Haglis Cottage Budlake EX5 3LJ	Removal of outbuildings and construction of new storage building, shed, steps, new roof to existing lean-to, and alterations to access and change of use of land to residential curtilage
15/2201/TRE	11 Oak Tree Close Broadclyst Exeter EX5 3NB	T1 Oak: Crown reduction (Height - 3 metres lateral branches - 2 metres target pruning cuts 50-100mm)

15/171 CORRESPONDENCE

- i. To receive the correspondence list
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

15/172 AGENDA 2 NOVEMBER 2015

To note Agenda Items for 2nd November 2015

15/173 CLOSE OF MEETING

To close the meeting

Dated this 29th day of September 2015

Angie Hurren

Broadclyst Parish Council Clerk

Disclosable pecuniary interests*

You must declare the nature of any Disclosable pecuniary interests. [Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners]. You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. [For example, 'I have a Disclosable pecuniary interest because this planning application is made by my husband's employer'.]

If your interest is a Disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the Clerk in advance on 07532 286713

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.