

**MINUTES of the  
PARISH COUNCIL MEETING**

**Monday 7<sup>th</sup> June 2010**

**PRESENT:** Chair: Cllr Pepper

Cllr Arthurs, Cllr Barling, Cllr Button (EDDC), Cllr Davidson, Cllr Elkins, Cllr Massey, Cllr Morshead, Cllr Rylance, Cllr Stiff and Cllr Wardle.

**IN ATTENDANCE:** Cllr Bowden (DCC/EDDC), clerk

**MEMBERS OF THE PUBLIC:** 0

**OPEN FORUM**

Police & District Council reports were given.

Matters arising from police report: Council require update of progress in the firearms incident.

*Cllr Bowden left the meeting*

**MEETING CONVENED WITH STANDING ORDERS**

**1 APOLOGIES FOR ABSENCE**

Cllr Jackson, PC Cavin, P Smart (NT) send their apologies and Cllr Henshaw tendered her resignation due to ill health.

**2 DECLARATION OF INTEREST FROM MEMBERS**

Agenda item 7 – Cllr Davidson declared a personal and prejudicial interest in planning application 10/1024/FUL as neighbour of the applicant.

**3 MINUTES OF THE MEETING: May 6<sup>th</sup> 2010**

The minutes were proposed as correct by Cllr Morshead and seconded by Cllr Barling, accepted and signed.

**4 APPLICATION TO JOIN THE PARISH COUNCIL**

Janet Byers-Coleman requested to become a councillor. It was agreed that she would be an asset to Council and that it would be good to have a representative from the Blackhorse area. Cllr Massey proposed that Janet Byers-Coleman is co-opted as a member of Broadclyst Parish Council; this was seconded by Cllr Button and unanimously agreed.

**5. COMMUNITY ISSUES**

a) PLAY AREA:

- i) Council agreed to provide a 'No Smoking' sign on play area gate (which could be screwed on).

**ACTION:** Clerk to order this + the previously agreed signs:

'No Fouling/Dogs under control' for the playing fields

- ii) 'TWIN-FLY' and "RODEO BOARD" equipment to be sited on the playing fields near the Youth Shelter and away from residential areas. Funding to be sought from Cllr Bowden's locality budget (DCC) and S106 funding.

It was agreed that the VIPs will take this proposal forward.

b) FUN DAY 17/07/2010 – an update on preparations was given

- Special event insurance cover was agreed for between 500 to 1000 people

**ACTION:** Clerk to arrange cover.

c) FOOTPATHS PARISH DAY

- i) A community day is planned, when councillors and members of the public will walk the parish paths to clear/ cutback as appropriate, using their own held tools. Children must be accompanied, under adult supervision.
- ii) Suggested date given as Saturday 24<sup>th</sup> July, 10am at the Sports Pavilion. Posters will be distributed in conjunction with the FUN DAY posters.

**ACTION:** Clerk to obtain P3 maps (electronic/scanned)

- d) TWINNING – the twinning school visit and the football match between the French under 13's and our under 11's team was a successful event – thanks to everyone involved for their support and attendance.

The Charter between our councils has been hand-crafted with significant illustrations; one copy was presented to the mayor of Plobannalec-Lesconil and the original will be displayed in Broadclyst.

**ACTION:** Cllrs to provide suggestions for the location of our twinning charter.

A return visit for Broadclyst parish councillors will be arranged for early June next year. Cllr Stiff was thanked for organising the Twinning Charter.

- e) ALLOTMENTS

National Trust at their regional meeting has offered a six acre site near CVCC (approx 120 plots). Interest was received from the community and 12 people would be interested in being on an Allotment Committee. It was suggested that the way forward would be for the Parish Council to lease the field from NT with the Allotment Committee managing all aspects on behalf of the Parish Council. Decision was deferred to allow clarification to be obtained as to an access road, planning permission, parking/traffic and water provision etc.

Deferment Agreed.

## 6 FINANCE

- a) Cllr Button proposed that the monthly report be accepted, Cllr Massey seconded and all agreed and it was signed.

**ACTION:** Clerk to obtain final accounts/paperwork from Youth Club Committee.

- b) Cllr Arthurs proposed that the Audit Commission Annual Return be accepted, Cllr Massey seconded and all agreed and it was signed by Cllr Pepper as chair and D Hammond as RFO.

- c) Post Internal Audit advice will be discussed at Finance Committee Meeting – 23<sup>rd</sup> June

- d) Fidelity Assurance increased as per Audit recommendation. Proposed by Cllr Massey and seconded Cllr Barling and agreed.

- e) SPMC have requested help with repair/replacement of Bowling Green sprinkler system. PC has not been responsible after the 1<sup>st</sup> year of opening so maintenance is the responsibility of SPMC. Council recommend that a grant be applied for a water efficient sprinkler system and in the meantime regular hosing of the green will help maintain the surface.

**ACTION:** clerk to inform SPMC

*Cllr Button left the meeting, having declared an interest as member of the Development Management Committee.*

## 7 PLANNING

### NEW APPLICATIONS

- a) The Planning Committee met with delegated powers on Thursday 27 May 2010.

The following applications were discussed and the responses sent to EDDC to meet deadlines before the PC meeting 7/6/10:

Application No.	Location	Application Details	PC comments
10/0923/FUL	13 Elm Close Broadclyst	Construction of first floor rear extension and ground floor front	SUPPORTED
10/0936/FUL	9 Parkside Crescent	Construction of 2 storey extension, alteration to facilitate lost conversion & insertion of front elevation dormer window	SUPPORTED
10/0990/FUL	Park Farm, Parkside Crescent	Formation of a new farm access & associated 4M wide track	SUPPORTED - <b>subject to highways acceptance</b>
10/0958/AGR	Smithy House, Budlake	Construction of wooden open fronted barn	(permitted development) SUPPORTED

b) The following planning application recommendations were made at this meeting:

Application No.	Location	Application Details	PC comments
10/1024/FUL	8 Woodbury View	Construction of detached garden studio	SUPPORTED
10/1083/FUL	Heathfield Farm Station Road Broadclyst	Construction of car park and gravel track to serve farm	SUPPORTED

Broadclyst Baptist church is up for sale at present and Cllr Elkins is investigating retrieving the British Legion war memorial plaque for re-siting, possibly at the Victory Hall.

## 8 CLERKS REPORT

Matters arising

c) Police Force Day of Action, 23<sup>rd</sup> June. Cllrs Wardle and Morshead have offered to represent the Parish Council for this multi agency collaboration.

## 9 CORRESPONDENCE – matters arising

### ACTIONS:

- DPFA conference and AGM – 1<sup>st</sup> July will be attended by Cllr Wardle
- Community Council of Devon Voluntary Sector Survey will be completed on line and electronic details available on our website for the public.
- A letter of thanks and certificate will be sent to Cllr Henshaw in recognition of her service to the parish.

## 10 POINTS of INFORMATION

- The Acland Memorial plaque in the thatched bus shelter is suffering from scratches and graffiti. NT will be informed.
- Oakdene: NT will be asked to clear the frontage and trim hedge which is pushing pedestrians onto the road.
- Comms committee to secure sponsorship of individual issues of the Broadsheet

### AGENDA ITEMS FOR JULY

- Skips: quantities and locations to be decided. Date proposed is the second weekend in October.
- National Trust update
- Silver Wheel site: update to council
- Part B: Staffing update

There being no further business the meeting closed at 9.44pm

**NEXT PARISH MEETING Monday 5<sup>th</sup> July - 7 pm Wiltshier Room, Victory Hall**  
**FINANCE COMMITTEE Wednesday 23<sup>rd</sup> JUNE - 7 pm Wiltshier Room, Victory Hall**  
**PLANNING COMMITTEE Thursday 1<sup>st</sup> July – 7.30pm Sports Pavilion**

These minutes were agreed and signed at the Parish Council meeting 5<sup>th</sup> July