

## MINUTES of the PARISH COUNCIL MEETING

Monday 2<sup>nd</sup> August 2010

**PRESENT:** Chair: Cllr Massey

Cllr Arthurs, Cllr Barling, Cllr Button (EDDC), Cllr Byers-Coleman, Cllr Davidson, Cllr Elkins,  
Cllr Morshead, Cllr Rylance, and Cllr Wardle

**IN ATTENDANCE:** P Smart (NT), clerk (DH)

**MEMBERS OF THE PUBLIC:** 11

### OPEN FORUM

Police and District Reports given, no matters arising

#### Public Matters:

- ◆ Clyst Vale Youth Football teams have lost the use of the pitches at Clyst Vale.  
They request help to find temporary pitches and funding is needed for kits.

**ACTION:** Grant application details to be provided and Cllr Button will negotiate with Clyst  
Vale Community College on their behalf for reinstating pitch use.

- ◆ Old Animal Kingdom site cleared but still vacant.

**ACTION:** PC to chase EDDC planning regarding its future.

- ◆ Post Office signage

**ACTION:** Check that new sign complies with conservation area requirements

### MEETING CONVENED WITH STANDING ORDERS

#### 1 **APOLOGIES FOR ABSENCE**

Cllr Pepper, Cllr Jackson, Cllr Bowden (DCC/EDDC), Cllr Stiff and PC Cavin send their  
apologies.

#### 2 **DECLARATION OF INTEREST FROM MEMBERS**

Agenda item 6b – Cllr Morshead as a Theatre Group member

Agenda item 7 - Cllr Button as member of the EDDC Planning Development Committee

Agenda item 7 - Cllr Barling declared a personal interest in 10/1507/FUL as a near  
neighbour.

#### 3 **MINUTES OF THE MEETING: 5<sup>th</sup> July 2010**

The minutes were **proposed as correct by Cllr Arthurs and seconded by Cllr Morshead,  
accepted and signed.**

#### 4. **ALLOTMENTS ASSOCIATION**

A meeting was held 27th July to form a management committee for the Allotment  
Association. 15 people have formed this committee, with a good balance between existing  
allotment holders and new members. It is proposed that half of the six acre area be marked  
out for allotment plots in the first instance with the option to increase the allotment plots when  
required. In the meantime it is proposed that the other half of the available field be utilised for  
separate dog walking and BMX areas.

The Allotment Association will take forward the plans for the designated parking area.

**Cllr Wardle proposed that delegated powers be given to Cllr Pepper and Cllr Morshead  
to draft the letter of intent/head terms of lease before next meeting; this was seconded  
by Cllr Rylance and was accepted and agreed.**

#### 5. **BROADCLYST COMMUNITY PRIMARY SCHOOL**

**The Council discussed the proposal to convert to academy status**

- a) Background to the proposal: BCPS having been designated an "Outstanding School" by  
OFSTED can apply to convert to Academy Status.

The school governors have decided to apply for Academy Status and if granted permission they are likely to reopen as an academy in September 2010. The school will continue to provide an inclusive education but will have more flexibility with curriculum and school opening times. There should be a substantial funding increase of approximately £100,000 per annum guaranteed for 7 years.

b) Points of information:

- ◆ Council was informed that a meeting with parents was held mid July and no objections had been received.
- ◆ Teachers in post are guaranteed job security.
- ◆ Academies will have the option to buy-in DCC services or outsource independently.
- ◆ BCPS's existing *Pupil Admission Number* of maximum 420 will remain the same, with government funding still calculated per pupil.
- ◆ Ways forward could be to share a bursary service with other primaries or employ chartered accountants.
- ◆ Federation of schools may be the way of the future with administration shared to optimise resources; however, academies would not be bound by these county federation requirements.

**ACTION:** The Headmaster will be invited to give a presentation/update for the October council meeting.

**6. FINANCE**

a) **Cllr Elkins proposed that the monthly report be accepted, Cllr Morshead seconded, all agreed and it was signed.**

Bank reconciliation checked and signed by Chair of Finance.

b) Council considered a grant application from Broadclyst Drama Group to help with start up costs towards their first production. Their organisation fulfil Parish Council grant criteria; they were present at the fun day and have had a good community response.

**Cllr Button proposed that £250 be awarded, this was seconded by Cllr Barling and agreed by all (Cllr Morshead abstained).**

**7 PLANNING**

**NEW APPLICATIONS**

The following recommendations will be given to EDDC

Application No.	Location	Application Details	PC comments
10/1275/FUL	Broadclyst House, Broadclyst	Extensions and amendments to main house comprising of enlarged side and rear dormer windows, installation of internal swimming pool, side extension with new roof, and creation of ancillary annex on second floor, provision of new terrace to ancillary cottage and extension to carport.	SUPPORTED There are many small improvements planned but little external alterations which would affect the character of the house. 1 abstained 1 against
10/1378/FUL	Crabhayes Farm, Broadclyst	Construction of roof over existing yard	SUPPORTED The council wishes it noted that the plans were of a very poor quality for clarification.
10/1386/FUL	Newhall Farm, Budlake	Construction of agricultural building for storage and livestock	SUPPORTED

10/1402/VAR	Wards Cross, Broadclyst	Removal of condition 2 on permission 94/P0114 restricting occupation	SUPPORTED This decision was reached by a majority, as the 'tie' is very restrictive. 1 abstained
10/1478/FUL	Oak Haven, Broadclyst (formerly Clystia)	Construction of new garage with playroom/hobbies room over.	SUPPORTED 1 abstained
10/1507/FUL	3 Turners Cottages, Broadclyst	Construction of conservatory to side elevation	SUPPORTED The design was not thought very attractive, but it is not easily visible from road or neighbouring properties. 2 abstained
10/1314/LBC	National Trust Killerton House	Change of use from offices to volunteer accommodation	SUPPORTED
10/1308/COU	National Trust Killerton House	Change of use from offices to volunteer accommodation	SUPPORTED

10/1083 Heathfield Farm access – council received an amendment to plans.

**ACTIONS:**

- ◆ A site visit will be carried out to check that visibility has been improved by the amendments to Heathfield Farm access.
- ◆ Alternative arrangements to be made for planning committee meetings which cannot meet on the proposed date, to minimise time spent analysing plans at full Parish meeting whenever possible.

**8 COMMUNITY**

a) Victory Hall update

The Victory Hall is independent of the Parish Council and run by a board of trustees - any bookings or enquiries through Mr Roy Elkins tel: 01392 461528

Tariff of charges: small room rental for meetings £7.50 per hour, large room/hall £15 per hour. Private parties and other hire rates are negotiated.

For new groups and wedding receptions, clients are shown facilities and a price is negotiated according to requirements.

Over the last twelve years the hall has been re-roofed, upgraded and expanded. It now has some of the best village hall facilities in East Devon.

Latest improvements: Green room will be operational within the next few weeks and the back exit will be improved when funding is sourced.

VHMC have raised the majority of £300,000 needed for these improvements; £70,000 obtained from grants.

Cinema club will restart in September

The Parish Council recognise that the Victory Hall do an amazing job, when many village halls are not pro-active within the community.

b) Community notice-board proposals - deferred

c) 2010 Fun Day report & set date for 2011 Fun Day

Deferred, but will include details of how funds raised are allocated.

d) Parish Plan update:

As the Parish Plan initiative was instigated two years ago but insufficient responses have been received, it is suggested that an updated survey is planned to coincide with the 2011 census. An online system will be considered if cost effective.  
Parish Plan subcommittee should meet in October.  
PP grant from CCD has been ring-fenced, as no costs have been incurred to date.  
Cllr Massey will send out the original questionnaire as an MSWord doc to council for their suggested updates.

**9. MATTERS ARISING FROM CLERKS REPORT and ACTION TRACKER**

Items to be actioned this month:

- i) Litter bins & Dog Waste bins ordered
- ii) Access audit – CCD will be approached
- iii) Staffing committee meeting to be arranged ASAP
- iv) Bramble Ramble to be rescheduled and advertised

**10. CORRESPONDENCE**

- i) Copies of the correspondence updates given at this meeting, to go out with Action Tracker

**11. POINTS OF INFORMATION**

- ◆ Development East of Exeter:
  - the Science Park and Junction 29 developments have been put on hold
  - new bridge & cycle path are going ahead, as funding is already in place.

**AGENDA ITEMS FOR SEPTEMBER**

- ◆ Choose a location for the Twinning Charter
- ◆ Bramble Ramble
- ◆ Youth Building – Cllrs will pool any information obtained
- ◆ Community notice board proposals
- ◆ Fun Day report
- ◆ Allotments Project: PC obtain costs to maintain fallow 3 acres

There being no further business the meeting closed at 9.55pm

**NEXT PARISH MEETING                      Monday 6<sup>th</sup> September - 7 pm Wiltshier Room, Victory Hall**

**PLANNING COMMITTEE    Thursday 2<sup>nd</sup> September – 7.30pm Sports Pavilion**

**FINANCE COMMITTEE Wednesday 20<sup>th</sup> October - 7 pm Wiltshier Room, Victory Hall**

These draft minutes will be agreed and signed at the next Parish Council meeting 6<sup>th</sup> September