

## MINUTES of the PARISH COUNCIL MEETING

MONDAY 4<sup>th</sup> July 2011 AT 7.00PM

**PRESENT:** Chair: Cllr Pepper Vice-Chair: Cllr Massey  
Councillors: Arthurs, Button (EDDC), Jackson, Morshead, Rylance, Stiff and Wardle

**IN ATTENDANCE:** Clerk

**MEMBERS OF THE PUBLIC:** 2

During the Open Forum, reports were given from the Police, District and County Councils.  
Matters arising from the public:

- ◆ A parishioner requested access to Parish Council minutes going back to 1914; a request will be put to Devon Records Office
- ◆ It was suggested that BPC raises its profile in the local paper; a monthly agenda item will give the opportunity for council to discuss a press release
- ◆ The new recycling centre, Pinhoe, was complimented; thanks will be passed on from council.
- ◆ A major fly-tipping incident occurred along Sandy Lane, blocking entrance to a farm field; EDDC 'React Team' responded promptly.

### MEETING CONVENED WITH STANDING ORDERS

#### 1 APOLOGIES FOR ABSENCE

Cllr Bowden (DCC/EDDC), Cllr Byers-Coleman and Cllr Newman sent their apologies.

#### 2 DECLARATION OF INTEREST FROM MEMBERS

Agenda item 10a: Cllr Button declared an interest as member of EDDC Development Management Committee

#### 3 a) MINUTES of the MEETING: 16<sup>th</sup> May 2011

Cllr Arthurs proposed the minutes be accepted as a correct record, seconded by Cllr Stiff, accepted and signed.

#### b) MINUTES of the MEETING: 6<sup>th</sup> June 2011

Cllr Wardle proposed the minutes be accepted as a correct record, seconded by Cllr Jackson, accepted and signed.

#### 4 CO-OPTION TO COUNCIL

*The applicant left the room.*

Pat Wyman requested to become a councillor. It was agreed that she would be an asset to Council. Cllr Wardle proposed that Pat Wyman be co-opted as a member of Broadclyst Parish Council; this was seconded by Cllr Button and unanimously agreed.

Pat Wyman returned to the room and was welcomed as a new member.

#### 5 COMMUNITY POLICING

Council discussed the future of community policing and agreed on specific questions for Inspector Lawler when he attends a future PC meeting.

- ◆ What is the communications policy for updating victims of crime locally?
- ◆ Will there be a familiar community police presence e.g. PCSO, if not PCO, rather than just a response team when needed?
- ◆ Changes to regular Community Policing for our parish and how this affects coverage
- ◆ Police perspective on whether these changes have been taken too swiftly, without consultation
- ◆ The recent Neighbourhood Assessment initiative between EDDC & police was appreciated

## 6 COMMUNITY ISSUES

- a) Dog Waste bin requested for Sandy Lane entrance to Fp14  
Unfortunately as this is a private lane a dog bin cannot be sited in this position, as it could not be accessed for emptying and removal.
- b) Request that thistles be cleared from Dog Walking field.  
**ACTION:** clerk to obtain 3 quotations and action as soon as possible.
- c) Request for Dog Walkers sign reminding of responsibilities to clear up – for Dog Walking area  
**ACTION:** clerk to obtain quotations for special signs & request replacement 'Clear up' signs from EDDC. Clerk to supply EDDC Bye Law information regarding Dog Control Orders & BPC minuted decisions.
- d) Community Litter Pick:  
Saturday October 8<sup>th</sup> 2011 - meet in the Broadclyst Sports Pavilion 10am – 12pm  
**ACTION:** Advertise in Broadsheet. Invite Guides and EDDC react team

## 7 DIAMOND JUBILEE CELEBRATIONS in the parish

VIP's have suggested that a street party is held on playing fields at CVCC. Bring your own picnic. Other suggestions were a Maypole sited at the Primary School, brass band, live band on playing field. The dates put forward were 2<sup>nd</sup> – 5<sup>th</sup> June 2012.

**ACTION:** Create a committee with VIP's as lead – include as many community groups as possible. Investigate possibility of Lottery Funding through Parish Council. PC to budget funds for Jubilee celebrations.

## 8 FUN DAY arrangements

It was discussed and agreed that help would be required to set up tents. Clerk to arrange Cllr badges and organise display boards with PC information. Theatre group will perform throughout the day. VIP's will provide provisions for teens and they will have the opportunity to vote on tender options. Co-op providing eggs for games.

## 9 FINANCE

- a) Acceptance of Monthly & Quarterly report was proposed by Cllr Morshead, seconded by Cllr Massey and agreed by all.
- b) Finance Committee & matters arising  
Cllr Wardle requested that attendees be listed on Finance Cttee minutes.  
Cllr Morshead requested amendment to Finance Committee minutes  
**ACTION:** RFO to make amendment
- c) Grant application from Victory Hall to help with roofing replacement costs on Wiltshier Room and toilets block; work commences mid August 2011.  
It was asked whether the grant would be conditional of concessional fees levied for community groups. It was suggested that the VHMC look favourably on local groups but the Parish Council should not impose conditions; however it would like transparency, through fees being published. It was noted that the facility was fantastic and beneficial to the community.  
**Cllr Massey proposed all relevant background information was supplied for 1<sup>st</sup> August meeting, when a decision would be taken, this was seconded by Cllr Wardle and agreed by all, providing it is legal.**  
**ACTION:** Cllr Arthurs to check what percentage of bookings are from local groups, for consideration of PC community grant finding using our criteria applied to all.  
RFO to supply PC with all relevant information regarding community grant funds available.  
RFO to attend full council meetings.
- d) SMPC & Bowls Club  
Work on the irrigation system at the Bowls Green has been completed but unfortunately the irrigation heads themselves are now failing (3 aren't working properly and the others are deteriorating and need manual help to get them to cover the right areas). Replacement costs have been quoted at £650 +VAT.  
Finance Committee made recommendation to council that funds be made available to SPMC with a view to being repaid over a 12 month period.  
Proposed by Cllr Wardle and seconded by Cllr Jackson, agreed by all.  
**ACTION:** RFO to transfer funds from Buildings Reserve to SPMC current account.  
SPMC should look to additional funding sources for the proper maintenance of the green (Lottery/Sport England).

Cllr Button left meeting.

10 a) **PLANNING** – The plans for these were available for the meeting

Application No.	Location	Application Details
11/1169/FUL	Crabhayes farm	Construction of roof over existing stock gathering area. <b>Supported</b>
11/1285/FUL	Symes Cottage	Construction of double garage to replace existing car port <b>Supported</b>
11/1286/FUL	Symes Cottage	Construction of sun room extension, alterations to concrete floors and internal alterations including new doorways <b>Supported – subject to the recommendations of the Listed buildings officer</b>
11/1294/MRES	Site Of New Town (Areas 1A And 1b) Broadclyst	Application for approval of access, appearance, landscaping, layout and scale in respect of Land Parcel 1 of the first phase of development for Cranbrook new town (03/P1900) comprising 340 dwellings. Proposal is for amendments to the design and layout of Land Parcel 1 as previously approved under 11/0053/MRES) <b>PC comments</b> The areas of communal land and school playing fields do not appear to have been sacrificed in creating larger garden plots in these plans; therefore our Parish Council has no problem with the building proposals. It does, however, strongly oppose the proposed access route into Blue Hayes. Allowing access from the new development through a private road would put an unfair financial burden of upkeep on the residents of Blue Hayes. <b>Broadclyst Parish Council will SUPPORT the plans WITH THE PROVISIO that the access route into Blue Hayes is closed off. Proposed by Cllr Rylance and seconded by Cllr Wardle, agreed by all</b>

11 **CLERK'S REPORT & ACTION TRACKER**

Recycling Survey: APM responses highlighted the need for a local facility to recycle cardboard. The location of Recycling Cardboard Bank was discussed and APM responses identified the Sports Pavilion car park as a possible location. The Council accepts that recycling cardboard locally would be a good community resource and agreed that the Sports Pavilion Car Park would be a central location, whilst recognizing that regular movements of skips may damage the car park surface.

Twinning Report: councillors are invited to join the visiting group for a BBQ at Caddihoe

Action: clerk will source options for new road signs incorporating safety and twinning information – to be made available to public at Fun Day for their input.

Connect publication: Clerk to ask EDDC which budget funded this and who authorised the payment.

11 **CORRESPONDENCE**

Action: Letter to resident explaining that altered information for the Broadsheet should be directed to the clerk.

12 **POINTS OF INFORMATION & AGENDA ITEMS FOR 1<sup>st</sup> August 2011**

- Review and update our STANDING ORDERS – deferred
- Localism update

Meeting closed at 9.36pm

**FULL COUNCIL meeting Monday 1<sup>st</sup> August 2011 – 7 pm Wiltshier room, Victory Hall**

**Finance Committee Meeting 19<sup>th</sup> October 2011 – 7pm Wiltshier room, Victory Hall**