

**MINUTES of the  
PARISH COUNCIL MEETING  
Monday 6<sup>th</sup> February 2012 AT 7.00PM**

**PRESENT:** Chair: Cllr Pepper Vice-Chair: Cllr Massey  
Councillors: : Arthurs, Button (EDDC), Byers-Coleman, Gent, Rylance, Stiff, Wardle and Wyman  
**IN ATTENDANCE: 0**  
**MEMBERS OF THE PUBLIC: 4**

**OPEN FORUM**

Police report was tabled

No business to report from EDDC or DDC.

A representative of the Twinning Association spoke of the urgency that the new “twinned” signage should be in place prior to the visit on 17<sup>th</sup> May. (See item 4)

**MEETING CONVENED WITH STANDING ORDERS**

**1 APOLOGIES FOR ABSENCE**

Cllrs Jackson, Morshead and Newman sent their apologies.

**2 DECLARATION OF INTEREST FROM MEMBERS**

Agenda item 8a Cllr Gent declared a general prejudicial interest in planning and will abstain from planning discussions.

**3 MINUTES of the MEETING:**

**5<sup>th</sup> December 2011**

**Cllr Stiff proposed the minutes be accepted as a correct record, seconded by Cllr Arthurs, accepted and signed. (5 cllrs abstained, due to absence)**

**3<sup>rd</sup> January 2012**

**Cllr Arthurs proposed the minutes be accepted as a correct record, seconded by Cllr Wardle, accepted and signed. (4 cllrs abstained, due to absence)**

**4 BROADCLYST VILLAGE SIGN REPLACEMENTS**

***Standing Orders were suspended for the following discussion with input from the Traffic Group.***

- a) The council had a final discussion regarding the new signs so that an order may be placed. Various suggestions were made, including Two separate signs on one frame, a stone design for greater impact or integrated signage. The Traffic group included the importance of signage within the Traffic Plan and it was minuted in July 2011 that designs would be displayed at the annual Fun Day for the public to make comment. The general consensus was to proceed with two separate signs on one frame sited at both the primary school (Exeter bound) and opposite Sunflowers (Cullompton bound). Planting will be carried out at both sites.

***Standing Orders were reinstated.***

This was proposed by Cllr Wardle and seconded by Cllr Massey. All in favour.

**Action: Clerk to order signage for works to be completed prior to May 2012.**

Whilst it was agreed that the stone design was striking, it would take too long in the first place to be completed prior to the visit from our twinned counterparts in May. However it was suggested that this design could fit nicely on the triangle at the entrance to Dog Village. Sponsorship will be sought for and permissions will be applied for by the Traffic Group.

**5 BROADCLYST TRAFFIC PLAN** – finalising from public & agency responses  
 Councillor Button gave an update on the public consultation responses to the draft Traffic Plan. There was a themed concern regarding the reduction of speed limits. This will be amended and several other issues addressed. Cllr Bowden requested that the comments from Meg Booth (Highways) be taken into consideration as some suggestions would not be able to be implemented. However overall much within the report can be achieved. Highways are very supportive of the draft plan. The Traffic Group are holding a meeting at Clyst Vale Community College on Friday the 24<sup>th</sup> at 3pm. Cllr Pepper will attend. A final draft will then be distributed for approval.

**6 TOWN END road name consultation**

a) DCC have offered to write to all residents concerned. Acceptance of this offer was proposed by Cllr Wardle, seconded by Cllr Byers-Coleman and agreed by all.

**ACTION Clerk to inform DCC of decision**

b) EDDC has asked for any PC comments on the proposals. The council agreed with the proposal with no additional comments.

**7 FINANCE**

a) Acceptance of the monthly report was **proposed by Cllr Stiff, seconded by Cllr Massey and agreed by all.**

b) Acceptance of the minutes of the Finance Committee meeting and matters arising with the amendment “attendees to be added” was proposed by Cllr Wardle and seconded by Cllr Stiff and agreed by all.

**ACTION: RFO to add attendees to finance meeting minutes**

- Confirmation was given that the SPMC accounts were being monitored to ensure that sufficient monies remain available for ongoing expenditure. It was suggested that the Council Meetings be held at the Sports Pavilion, as meetings are disturbed by live music. All councillors agreed.

**ACTION: clerk to investigate venue options**

c) Grant application from Senior Citizens’ club to assist with their Jubilee celebration was discussed.

**Proposed by Cllr Massey, seconded by Cllr Stiff and unanimously agreed by all.**

*Cllr Button left the meeting*

**8 PLANNING**

a) Report/discussion on recent applications

Application No.	Location	Application Details	PC comments
11/2746/FUL	Little Churchill, Whimple	<b>Variation</b> to application discussed in January	SUPPORTED Two abstained <i>Comment re request for plaque on house to be forwarded</i>
11/2783/FUL	Elbury Farm, Broadclyst	Construction of new farm track	SUPPORTED

12/0015/VAR	Site of Cranbrook New Community Phase 1 Younghayes	Variation of condition number 3 of planning permission 11/0926/MRES to amend proposed playing pitch levels and position and proposed changes to hard surface materials and consequential changes to earth mounding on public open space area.	SUPPORTED – feedback with a positive message that this is a good amendment with school and public building being in-situ first
12/0036/FUL	Unit 6 Beare Trading Estate	Change of use from workshop/warehouse (Class b8) to M.O.T testing centre (Class B2)	<i>No objections from residents</i> SUPPORTED
12/0269/LBC	Chantry Cottage, Killerton	Construction of porch, internal alterations and external alterations and associated landscaping	1 against all others in favour SUPPORTED
12/0270/FUL	Chantry Cottage, Killerton	Change of use from National Trust employee accommodation to holiday accommodation, construction of garden storage shed and installation of solar PC system and installation of air source heat pump	SUPPORTED as (PV array is not visible from outside the property boundary.)

- b) Planning enforcement notices: 11/F0226 and 11/F0399. – SUPPORTED

It was noted that we have a number of outstanding enforcement notices that have not been carried out. Cllr Bowden reported that EDDC have employed a new solicitor and there are now 3 designated enforcement officers.

**ACTION: Clerk to chase up outstanding enforcement notices**

*Cllr Bowden left the meeting*

## 9 PLANNING – the way forward for the Parish Council

- a) NEIGHBOURHOOD PLANNING.

We have two places booked for Monday 27<sup>th</sup> February, 11am – 4pm at Awliscombe (Honiton) Cllr Massey and Cllr Pepper will attend LOCALISM & PLANNING on 8<sup>th</sup> May, 10.30 – 4pm in Exeter.

**ACTION: Clerk to book places**

- b) **Ways to provide data to support our decisions for extra impact.**

We need to back up our comments with data e.g. traffic survey (this could be very expensive if we undertake it. However, where possible we will try to use data supplied by Highways and Police). Can we work more closely with EDDC to gain more Consultee data before we have to submit our response?

It was agreed that it will be important to ensure that the correct policies are included in our Neighbourhood Plan to support our decisions. EDDC have implied that a Neighbourhood Plan is not beneficial; however the council is determined to drive the creation of a Plan forward for our parish. This is backed by a mandate from our Public Consultation held 12 January 2012.

## 10 Section 106 funding for Broadclyst

Deferred to March meeting

**11 COUNCIL REPORTS & ACTION TRACKER**

Funding application has been successful from Police Property Fund by the VIPs, working with PCO/PCSO on local community issues/projects. The Teen Zone project has been started with orders placed.

In respect of old A30 bus shelter: Council stated that it is used regularly so if it is removed by DCC we require a replacement. Cllr Bowden confirmed that highways are putting infrastructure in place which should be done by August so we require a temporary stop. Council also require confirmation that on completion there will be a permanent shelter in place. It was also raised that the London Road is about to get busier and residents do require a safer crossing.

**ACTION: On the understanding that all 3 points are agreed by DCC, the bus shelter may be removed; proposed by Cllr Massey, seconded by Cllr Rylance, agreed by all. Council will be advised of details for March meeting.**

**12 CORRESPONDENCE**

All nominations for "Unsung hero" to be emailed to Clerk  
VHMC AGM will be attended by Cllr Arthurs.

**ACTION:** Clerk to forward agenda item regarding booking rates being advertised on their website.

**11 AGENDA ITEMS for 5<sup>th</sup> March 2012**

- Traffic Plan for approval and adoption.
- Decide whether viable to move Council Meetings to Sports Pavilion

Meeting closed at 9.00pm

**NEXT PARISH MEETING MONDAY 5<sup>th</sup> March - 7 pm Victory Hall**